

TITLE I HANDBOOK



SAU 61
2019-2020



FARMINGTON SCHOOL DISTRICT SCHOOL WIDE TITLE I SCHOOLS

HENRY WILSON MEMORIAL SCHOOL

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SAU 61

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What is Title I?

Title I is a federal grant program in which federal money is allocated to districts to provide supplementary educational support to students who are struggling academically or are at most risk of falling behind. Title I is allocated to schools based on the percentage of students receiving free/reduced lunch. Title I funds are used to hire additional personnel, to purchase educational resources that will benefit the students to reach their individual goals, and to promote family involvement.

The Title I program strives to provide an environment that:

- *Promotes a positive attitude toward learning in the core content areas, heavily focused on math and literacy*
- *Improves academic success*
- *Builds learners' self-esteem and confidence*
- *Enables parents to help their children succeed*

What does Title 1 look like in our schools?

Both Valley View Community School and Henry Wilson Memorial Schools are considered to be Title 1 school-wide schools as over 40% of the student body qualify for free and reduced lunch. This means that all children in both schools are considered Title I students. Title I staff provide supplemental help on a very flexible basis (small group make-up changes as different skills are reinforced). The schools use Title I funds to upgrade the entire educational program of the school. Title I funds are used to serve all children in order to raise academic achievement and social emotional health as well as, to provide additional assistance to all students who may experience difficulties in meeting the State's performance targets.

Academic Support and Curriculum

Both VVCS and HWMS have established times during the daily schedule set aside for extra reading and math support so students are not missing classroom instruction. Supplemental reading and math instruction is intended to be supplemental to regular classroom instruction and is not intended to replace the regular classroom experience. The purpose of the supplemental reading and math support is to provide students with additional support in their areas of weakness, bringing up their academic achievement levels. All classroom teachers and interventionists adhere to the NH College and Career Readiness Standards and use tools and programs to guide instruction around those standards. Tools and resources utilized at the two schools include, but are not limited to Reading Wonders, Everyday Math, and Eureka Math.

Assessment

NH SAS- All students in grades 3-8 are required to take the NH State Assessment (NH SAS) once per year in the spring. This assessment has reading, writing, and math components for grades 3-8 and an additional science component for grades 5 and 8. Score reports for these assessments will be sent home with each student at the end of the school year. If you have questions regarding these reports, please reach out to the school principal or the Director of Curriculum and Instruction.

STAR- Both schools utilize the STAR Assessment system for benchmark assessments given three times per year (fall, winter, and spring) to measure student achievement in math and reading. Some students may be monitored more frequently as needed.

Other assessments- Depending on students' grade level and needs, some other content specific measures may be used, such as IRI and DIBELS for reading fluency assessments. Achievement information from classroom assessments is also used to indicate performance. Teachers and interventionists at each school meet regularly throughout the year to look at data gathered from these assessments and to make instructional decisions for students.

How can parents become involved in Title I planning?

Family Involvement Policy and Home/School Compact- Family involvement is a large priority of a Title 1 program. Both of our Title 1 school-wide schools are in the process of revising the family involvement policies and home/school compacts. These two items are in the appendix and also on our district website. Please send any feedback on these documents to the Director of Curriculum and Title 1 Project Manager at any time by e-mail. Each year these are revised or modified based on school community feedback.

Parent Survey- A parent survey will be given each year as part of planning for Title I programming. As we make plans for each year's programming and family involvement activities, we'd like as much feedback as possible. The surveys will be given digitally and paper versions will be available at school events each year. Your feedback is critical to providing a high quality program and we encourage everyone to provide us with your thoughts, ideas, or questions.

Family/Parent Advisory Committee- Through the survey, there is a place to indicate whether or not you're interested in being part of an advisory committee that would meet 2-3 times per year in person. There will also be opportunities to offer feedback online or through email. This committee may convene to discuss the evaluation of Title 1 programming, family involvement opportunities, and planning for upcoming years.

How Can I support my child at home?

** This will be continuously revised and updated....*

Getting Involved and Communicating with the School	
Math Support at Home	https://www.scholastic.com/parents/school-success/learning-toolkit-blog/parent-resources-for-helping-with-math-homework.html https://www.youcubed.org/resource/parent-resources/ https://www.dreambox.com/parent-resources http://www.familymathnight.com/resources/learningmath.php
Reading Support at Home	https://blog.connectionsacademy.com/7-great-online-reading-resources-for-parents-and-learning-coaches/ https://www.scholastic.com/parents/books-and-reading/reading-resources.html https://www2.ed.gov/parents/read/resources/edpicks.jhtml http://www.readwritethink.org/parent-afterschool-resources/ https://www.rif.org/literacy-central/parents
Thinking Skills Support at Home	https://www.khanacademy.org/
Parenting Resources Homework Help	https://www.parent-institute.com/welcome.php Family Education: https://www.familyeducation.com/school-learning/helping-homework Scholastic Parents: https://www.scholastic.com/parents/school-success/school-success-guides/homework-help.html Getting Smart: https://www.gettingsmart.com/2017/08/smart-list-resources-for-homework-help-parent-organization/ Kids Health https://kidshealth.org/en/parents/homework.html

Who are my child's Title I Teachers?

Henry Wilson Memorial School	Valley View Community School
Pam Lassard Title I Teacher Joan Chase Title I Paraprofessional	Linda Stearns Title I Teacher Cathy Alden Title I Teacher Denise Wright Title I Paraprofessional

All core academic area teachers hold NH teacher certification or have met Highly Qualified requirements in the areas they are teaching. These are confirmed by retaining copies of NH teaching certificates and reviewing of the NH DOE Educator Information System to verify HQT status for all SAU 61 faculty. All paraprofessionals hold Para II certification. Copies of NH certifications are kept on file, as well as through check to NH DOE EIS.

Parents' Right to Know

Valley View Community School and Henry Wilson Memorial School both receive Title I funds to help students reach established academic standards. Teachers within each school are qualified to teach in their assigned grade levels and subject areas. Under the Federal law, Every Child Succeeds Act of 2015 , we are required to notify parents of their rights. Parents may request information about the qualifications of the student's classroom teachers. In particular, a parent may seek the following information:

- Whether the teacher meets the State qualifications for the grade level and subject area of instruction;
- Whether the teacher is teaching outside the certification;
- The degree held by the teacher and any other graduate certification or degrees and the field of the certification or degree; and
- Whether the child is provided services by paraprofessionals and if so their qualifications.

If you would like to request any of the above information, please contact the principal of your child's school.

A written request may be sent to 35 School St., Farmington NH 03835. All responses will be made in a timely manner.

Appendix

**Farmington School District
Valley View Community School
Henry Wilson Memorial School
Title I, Part A**

Parent/Guardian Involvement Policies

This parent involvement policy was developed in cooperation by the administrative team at Title I schools, parents of participating students and the school district. It will be made available to all parents/guardians of participating students.

District Requirements:

- Annually Title I Program staff will involve parents in the development of the Title I Plan and Title I Program Evaluation through feedback from surveys and interpersonal communication. The Title I staff will continue to solicit their involvement in school improvement efforts.
- The school district and administration team will build school and parent capacity for strong parental involvement. The team will also provide technical and advisory assistance in the development and implementation of the plan and effective parent involvement activities.
- The school district staff will coordinate and integrate Title I parental involvement strategies with other programs.

Title I School Requirements:

- The Title I School will hold an annual meeting in a timely manner to inform participating families about the program, parental rights and responsibilities, and opportunities for partnership between the school and the home in building the student's academic skills. At the initial meeting the staff will...
 - ensure that all parents receive the 'parents right to know' document, regarding teacher qualifications;
 - provide information about the assessments used in determining eligibility and the nature and content of specific programs that will be used to supplement classroom instruction;
 - provide written information about the results of their particular student's assessment and the content of the program in which their child will be participating within one week of the start date for their child's instruction, and
 - follow-up with phone calls to clarify any information needed.
- Parents will be informed of meetings in writing and if possible, invited personally via phone call. If there is a need expressed for childcare or transportation, the Title I program will make arrangements for students (when appropriate) and siblings to be cared for on-site during the meetings free of charge to the parents. If needed, transportation will be made available to parents wishing to attend.
- Additional meetings may be scheduled during the year to provide an opportunity for parents to ask questions and gain information about academic development and strategies to help their students succeed. Meetings will be geared toward meeting the expressed needs of the parents with regard to their student's academic development and skills.
- Parent feedback will be gathered to assess the program's effectiveness and to help inform future decisions about its scope and content.

(Revised July 2019)

HENRY WILSON MEMORIAL SCHOOL HOME AND SCHOOL COMPACT

Reviewed July 2019

The mission of Henry Wilson Memorial School is to recognize the uniqueness of every student and to ensure a learning environment that meets their individual academic, emotional, and social needs. In this way, every student will be equipped to fulfill their potential in life. To achieve this goal, home and school must unite. The Home and School Compact represents an effort to achieve a successful learning experience and to act as a reminder of the responsibility we all share in this partnership.

As a student, I will:

- Use my time wisely.
- Be organized , complete assignments to the best of my ability, and hand work in on time.
- Respect school staff, peers, self, and all school property.
- Act appropriately and responsibly so my behavior does not interfere with the learning and/or safety of others.

As a parent, I will:

- Expect my child to do their best and value all educational experiences.
- Expect my child to respect adults, peers, and the property of others.
- Schedule a time and place for the completion of assignments.
- Model a positive attitude which supports the school.
- Provide adequate rest, food, and medical attention.
- Ensure that my child's attendance in school is a priority.

As a teacher, I will:

- Be a positive role model.
- Set high expectations.
- Provide a challenging academic program within a positive learning environment.
- Inform parents, when necessary, of their child's progress.
- Recognize that each student is an individual and learns at different rates and in different ways.

The signing of this agreement indicates a willingness to meet the responsibilities of this compact.

Student

Parent

Teacher

School Year

HOME AND SCHOOL COMPACT

(reviewed July 2019)

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- provide adequate rest, food, and medical attention.
- ensure that my child's attendance in school is a priority.

As a teacher I will:

- be a positive role model.
- set high expectations.
- provide a challenging academic program within a positive learning environment.
- inform parents of their child's progress.
- recognize that students are individuals and learn at different rates and in different ways.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

Teacher Signature: _____ Date: _____

WEB Resources for Title I and Family Engagement

NH Department of Education Title I Website

https://www.education.nh.gov/instruction/integrated/title_i_a_helping.htm

ESSA (Every Child Succeeds Act)

<https://www.ed.gov/essa>

Federal Title I Grant Information

<https://www2.ed.gov/programs/titleiparta/resources.html>

Family Engagement Inventory

<https://www.childwelfare.gov/FEI/resources/>

Parent Resources